



JEDBURGH COMMON GOOD SUB-COMMITTEE
MONDAY, 30TH JANUARY, 2023

Please find attached additional Items of Business in respect of the agenda for the above meeting

	Appointment of Chairman Consider Appointment of Chairman.	5 mins
7.	Jedburgh Community Council - Christmas Lights 2022 (Pages 3 - 8) Application and Supporting Papers. (Copies attached.)	20 mins

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Common Good Fund: Application Form for 2022/23*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Jedburgh Community Council
Name of your project:	Jedburgh Christmas Lights
The name of the Common Good Fund that you are applying to:	Jedburgh

Summarise what you want to use this funding for *(max. 100 words)*

To assist with testing, putting up, dismantling and running cost of the Christmas lights.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh *(max. 200 words)*

The Community Council oversees the arrangements for the displaying of the lights each year. The cost of having the lights safety tested and then erected/dismantled which is commissioned to a local firm increases each year along with the electricity charges to run them.

Having the lights in place and switched helps the “feel good” atmosphere in the town, also brightens up the central area where they are placed.

The lights are in place in time for both the Christmas Market and also the Christmas Parade when the tree lights are officially switched on.

Tell us how your project will be sustainable in the future *(max. 100 words)*

Write here ...

Continued fundraising and seeking of sponsorship

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Safety testing, erection and dismantling [based on 2021 costs]	2200
Electricity charges [based on 2021 costs + 20%	456
Total Expenditure	2656
How much would you like from the Common Good Fund?	2300
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.		
Fund	Amount	Purpose
Community Council grants	1365	Annual grant

Tell us about your own fundraising or how you have secured other funding for this project.		
	Amount	Purpose
Public donations	200	

Individual/Group/Organisation details:	
Contact Name:	Lindsay Wilson
Position in Group/Org: (if appropriate)	Secretary/Treasurer
Home Address:	
Post Code:	
Telephone Number:	
Email Address:	
Date:	28/11/2022
Signature:	Lindsay S Wilson

What does your organisation do and who does it support? If appropriate. (max. 100 words)

The general purpose of a Community Council is to find out, co-ordinate and express to Scottish Borders Council, and other public authorities, the views of the community which it represents in relation to matters for which those authorities are responsible. A Community Council can take such action in the interests of that community as appears to it to be expedient and practicable. In addition, a Community Council may carry out other activities in the general interest of the community it represents, provided these fall within the objectives of its constitution and any legal requirements.

Equalities

Do you have an Equal Opportunities Policy or Equality Statement? Yes No

Explain how your project complies with the obligations contained in the Equality Act 2010

The lights are there for the benefit of all.

Safeguarding

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes No

If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

Write here...

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

Jedburgh Community Council Accounts for the year ended 31st March 2022



General		Income	Expenditure	
Brought forward		4816.3	Transfer to Christmas lights	2000
SBC Community Council Grant		1365	Purchase of De-Fib	1290
TSB Compensation		100	Zoom - Community Council meetings	71.95
			Sundry Expenses	882.5
			Carried Forward	2036.85
		<u>6281.3</u>		<u>6281.3</u>
Projects				
Brought forward		798.4	Carried forward	798.4
		<u>798.4</u>		<u>798.4</u>
Christmas lighting				
Brought forward		129.02	Invoices	2140.2
Christmas stars donations		145	Carried forward	133.82
Transfer from General		2000		<u>2274.02</u>
		<u>2274.02</u>		
JED				
Brought Forward		4678.59	Insurance for equipment	159.58
Donations		340	Riverside seating area	1149.48
Grant		1783.88	Ramparts work	144
Sponsorship		100	Miscellaneous	414.19
			Carried forward	5035.22
		<u>6902.47</u>		<u>6902.47</u>
JFF				
Brought forward		624.69	Carried forward	624.69
		<u>624.69</u>		<u>624.69</u>
Media [IT]				
Brought forward		432.26	Invoices	136.07
			Carried forward	296.19
		<u>432.26</u>		<u>432.26</u>
JRC				
Brought forward		1753.71	Purchase of hand radios	1364.36
Credit from radio purchase		302.36	Invoices	74.15
			Carried forward	617.56
		<u>2056.07</u>		<u>2056.07</u>
Gutter cleaning project				
Donations		1643	Hire of Cherry Picker	600
CARS grants x 2		2460	Carried forward	3503
		<u>4103</u>		<u>4103</u>
Balances on hand				
		As at 31/3/2022	As at 31/3/2021	
General		£ 2,036.85	4816.3	
Project		£ 798.40	798.4	
Christmas lighting		£ 133.82	129.02	
JED		£ 5,035.22	4678.59	
JFF		£ 624.69	624.69	
Media [IT]		£ 296.19	432.26	
JRC		£ 617.56	1753.71	
Gutter Cleaning Project		£ 3,503.00	0 New project 2022	
		<u>£13,045.73</u>	<u>£13,232.97</u>	
Decrease of		£187.24		
Floats outstanding		£350		

I have examined the accounts of the Royal Burgh of Jedburgh Community Council for the period 1st April 2021 to 31st March 2022 and find them to be correctly stated in accordance with the vouchers and bank records submitted to me.

Mr J Henderson, F.C.M.A
Independent Examiner

Date

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